



## Minnesota Board of Marriage and Family Therapy



### Minutes of the Regular Board Meeting February 19, 2010

#### **MEMBERS PRESENT:**

John Seymour, Chair  
Herb Grant, Vice Chair  
Sara Wright, Secretary  
Manijeh Daneshpour  
Kay Ek  
Mark Flaten  
Rebecca McDonald

#### **STAFF PRESENT:**

Robert Butler  
Nancy O'Brien

#### **GUESTS:**

Mary Hayes  
Steve Peltier, St. Mary's University  
Students

#### **I. ORAL EXAMINATION**

Six (6) oral exams were administered. Upon successful completion, licenses were issued to Edie Connor, Sandra Andreasen, Carol Nimmo, Mee Ock Park, Ehlan Thompson, and Rashmi O'Hara.

#### **II. CALL TO ORDER**

Chair John Seymour called the meeting to order at 10:15 a.m. in the University Room.

#### **III. CONSIDER AGENDA**

The agenda was approved as written.

#### **IV. APPROVAL OF THE JANUARY 15, 2010, BOARD MEETING MINUTES**

The minutes of the January 15, 2010, board meeting were approved as written, passed on a motion by Mark Flaten and seconded by Manijeh Daneshpour.

## **V. ADMINISTRATIVE REPORT**

Robert Butler and Members discussed the current budget report and legislative issues.

Members reviewed the annual report for HPSP. Robert Butler suggested that a member be appointed to represent the Board at HPSP meetings. John Seymour requested a summary of HPSP meetings and agendas.

## **VI. COMMITTEE REPORTS**

### **Application Committee:**

Nineteen applicants have been approved to sit for the state examination.  
Four applicants have been approved to sit for the national examination.

### **Complaint Committee:**

Robert Butler reported that the Complaint Panel held three informal hearings, in which all complaints were dismissed. Butler stated that the Complaint Panel has four formal hearings scheduled for March 15, 2010.

### **Continuing Education Committee:**

The Continuing Education Committee did not meet.

### **Personnel Committee:**

John Seymour stated that the Personnel Committee met with Robert Butler prior to the board meeting.

## **VII. VARIANCE REVIEW (2)**

### **Variance #1:**

Members reviewed a letter requesting a variance. After discussion, members agreed that it was not a variance situation and could be handled through a letter acknowledging the issue and requested that Robert Butler correspond with the applicant.

### **Variance #2:**

Members reviewed and discussed a variance request from an applicant to use supervision hours earned in California by a non-qualifying supervisor. Herb Grant made a motion to deny the request. Rebecca McDonald seconded the motion. The motion passed, with Sara Wright and Manijeh Daneshpour abstaining.

## **VIII: REVIEW OF BYLAWS**

Members reviewed and made edits to the bylaws.

## **IX. REVIEW OF EXECUTIVE DIRECTOR JOB DESCRIPTION AND JOB ANNOUNCEMENT**

Members reviewed a draft of the Executive Director job description. Manijeh Daneshpour made a motion to approve the job description with corrections. Herb Grant seconded the motion. The motion passed.

**X. PUBLIC INPUT**

There was no public input.

**XI. BOARD ACTION ON A STIPULATION & ORDER**

Members reviewed and discussed a Stipulation & Order against Rebecca Parkhurst. Herb Grant made a motion to approve the order. Manijeh seconded the motion. The motion passed.

**XII. OTHER BUSINESS**

Manijeh Daneshpour stated that a party will be held on April 22, 2010, for Robert Butler's retirement.

**XIII. NATIONAL EXAMINATION ANNUAL REPORT, QUESTIONS**

Members will review the National Examination Annual Report at an upcoming Board meeting.

**XIV. ADJOURNMENT**

Chair John Seymour adjourned the meeting at 1:30 p.m. on a motion by Herb Grant and seconded by Sara Wright.

I hereby attest that these minutes were read and approved by the Board of Marriage and Family Therapy on March 19, 2010.

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Sara Wright, Secretary